

**Internal Transfer to Business I**  
**For September 2012**

**Course Work Needed:**

If you are interested in a possible internal transfer to Business I for September 2012, the following criteria must be achieved:

- a. Completion of 24-30 units from September to April. **Spring/Summer course work will not be considered.** Applicants who have completed less than 24 units during the September to April academic session will not be considered for admission.
- b. An overall CA of at least 7.0 to be considered. Attainment of a CA of 7.0 does not guarantee an internal transfer.
- c.
  - **3 Units** Either - **Math 1F03** (for those without Ontario High School Calculus & Vectors or equivalent)  
OR - **Math 1K03** with a grade of B- or above
  - **3 Units** From - **Stats 1L03** (for those without Ontario High School Mathematics of Data Management U)
- d. No failures or repeated courses.
- e. You must “NOT” have completed an equivalent year to the Business I Program. This would also include course work taken at another university or college.

Since Business I is a limited enrolment program, you will NOT be considered if you do not possess ALL the above-mentioned criteria. Attainment of all the criteria does not guarantee transfer. Please ensure that you discuss other program options with your respective academic advisors.

**Application Process**

Beginning in March 2012, you will be able to go online and apply for an internal transfer through MUGSI. You will need to indicate the Program Name which is 'Business I'. Please ensure that you also indicate on this application, other programs that you are interested in. You will be notified of our decision on your grade report that you will receive at the end of May 2012.

For students not currently registered in a Level I Program, a paper application is required. Applications will be available from the Academic Programs Office, DSB-104, March 2012.

\*Students who are admitted into Business I as transfer students may be eligible for a maximum of 12 units of transfer credits.

**\*\*Please note: the deadline date to apply for Internal Transfer is March 31.**

(PTO)

## Other Possible Methods to Obtain Business Related Course Work

If you do not qualify for an internal transfer to Business I, you may consider course work within the Minors offered by The DeGroot School of Business. Requirements for the Minors may be found in the 2011/2012 Undergraduate Calendar on page 43 or on our web site:

<http://registrar.mcmaster.ca/CALENDAR/2011-12/>.

You may wish to discuss this possibility further with your respective faculty advisor.

