

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
1AA3 C01-4	INTRODUCTORY FINANCIAL ACCOUNTING	1-15	Fall	32.5 or 65	800-1000	Mohammad, Emad	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	<p><b>2 positions at 65 hours are unique and have certain parameters. If interested, please apply as usual and separately send an email to <a href="mailto:dsbta@mcmaster.ca">dsbta@mcmaster.ca</a>. Please list if you can make the C01 and C02 dates or the C03 and C04 dates.</b></p> <ul style="list-style-type: none"> <li>- The successful candidate (TA) will be required to be available to attend the first two hours of class of either [C01 and C02] or [C03 and C04]. Being able to attend the first two hours of all four sections is an asset.</li> </ul> <p>T.A. <b>must</b> be able to attend:            C01: Monday’s 3:30pm – 5:30pm            and C02: Thursday 11:30am – 1:30pm</p> <p><b>OR:</b>            C03: Monday 9:30am – 11:30am            and C04: Monday 12:30pm – 2:30pm</p>

	<ul style="list-style-type: none"> <li>- All sections will be recorded and streamed live online from a location within the main McMaster campus in Hamilton. The TA will answer student questions that are being asked as the online class is being delivered. Also the T.A. is responsible for curating questions and forward them to the instructor during the lecture. Post lecture, the TA is responsible for preparing an electronic document of the online chat log.</li> <li>- Introductory Accounting knowledge is presumed and is required to be able to answer student questions while the online class is being delivered.</li> </ul>
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**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

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**OR For additional postings as per 13.03(b):**

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Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

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Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2AB3 C01	Managerial Accounting I	3	Fall	130	362	Shehata, Mohamed	LSGPIO

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<b>Other Information***:</b>	

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Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2AB3 C02	Managerial Accounting I	3	Fall	97.5 -130	270	Shehata, Mohamed	LSGPIO

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3AB3 C02	INTERMEDIATE FINANCIAL ACCOUNTING I	1	Fall	32.5	35	Sessional 1 - ACTG, Unknown	LSGPIO

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<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
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Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3AB3 C04	INTERMEDIATE FINANCIAL ACCOUNTING I	1	Fall	32.5	37	Sessional 1 - ACTG, Unknown	LSGPIO

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Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3AB3 C05	INTERMEDIATE FINANCIAL ACCOUNTING I	1	Fall	65	50	Sessional 1 - ACTG, Unknown	LSGPIO

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Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AA3 C01	MANAGERIAL ACCOUNTING II	1	Fall	65	55	Sessional 2 - ACTG, Unknown	LSGPIO

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4AA3 C02	MANAGERIAL ACCOUNTING II	1	Fall	65	55	Sessional 2 - ACTG, Unknown	LSGPIO

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AC3 C02	ADVANCED FINANCIAL ACCOUNTING	1	Fall	65	55	Sessional 3 - ACTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AD3 C01	INTRODUCTION TO AUDITING	1	Fall	65	45	Mccracken, Susan	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AD3 C02	INTRODUCTION TO AUDITING	1	Fall	65	45	Mccracken, Susan	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AF3 C01	ACCOUNTING THEORY	1	Fall	65	45	Veenstra, Kevin	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

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Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4AF3 C02	ACCOUNTING THEORY	1	Fall	32.5	31	Veenstra, Kevin	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SB3 C01	INTRODUCTION TO CANADIAN TAXATION	1	Fall	65	44	Bentzen-bilkvist, Eric	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SB3 C02	INTRODUCTION TO CANADIAN TAXATION	1	Fall	65	55	Bentzen-bilkvist, Eric	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SB3 C03	INTRODUCTION TO CANADIAN TAXATION	1	Fall	32.5	36	Bentzen-bilkvist, Eric	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SB3 C04	INTRODUCTION TO CANADIAN TAXATION	1	Fall	32.5	30	Bentzen-bilkvist, Eric	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
A701 C01	Intermediate Financial Accounting I	1	Fall	32.5	15	Sessional 4 - ACTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
A730 C01	CANADIAN TAXATION I	1	Fall	32.5	15	Bentzen-bilkvist, Eric	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Practicing CPA, or Minimum A- in this Class</b>
<b>Other Information***:</b>	

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
BL651 C01	Intermediate Accounting	1	Fall	65	50	Juma, Aadil	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: ACTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH1AA3 C01	Financial Accounting	1	Fall	65	53	Mohammad, Emad	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, or equivalent</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2FA3 C01	Introduction to Finance	1-3	Fall	162. 5	268	Mahmood, Adeel	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2FA3 C02	Introduction to Finance	1-3	Fall	195	166	Mahmood, Adeel	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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Preferences must be submitted by

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2FA3 C03	Introduction to Finance	1-3	Fall	227. 5	224	Mahmood, Adeel	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2FA3 C04	Introduction to Finance	1-3	Fall	227. 5	195	Mahmood, Adeel	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FA3 C01	Managerial Finance	1	Fall	130	218	Ahmad, Waquar	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FB3 C03	Securities Analysis	1	Fall	65	50	Chamberlain, Trevor	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FD3 C01	Financial Modelling	1	Fall	65	48	Sessional 3 - FIN, Unknown	LSGPIIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FD3 C02	Financial Modelling	1	Fall	65	50	Sessional 3 - FIN, Unknown	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FD3 C03	Financial Modelling	1	Fall	65	49	Sessional 3 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

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Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FH3 C01	Alternative Investments & Portfolio Management	1	Fall	65	50	Mahmood, Adeel	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3FH3 C02	Alternative Investments & Portfolio Management	1	Fall	65	50	Mahmood, Adeel	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FA3 C01	Applied Corporate Finance	1	Fall	65	50	Ahmad, Waquar	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FC3 C01	Ethics and Professional Practice in Finance	1	Fall	65	55	Sessional 6 - FIN, Unknown	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): No limits Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FD3 C01	Financial Institutions	1	Fall	65	55	Sessional 7 - FIN, Unknown	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FF3 C01	Portfolio Theory and Management	1	Fall	65	50	Sessional 9 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FI3 C01	Market Trading with Futures and Forwards	1	Fall	32.5	20	Siam, John	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FO3 C01	Small Business/Entrepreneurial Finance	1	Fall	65	42	Sessional 11 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FR3 C01	Insurance and Risk Management	1	Fall	65	50	Sessional 6 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FV3 C01	Venture Capital	1	Fall	65	50	Mahmood, Adeel	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FW3 C01	Finance for Entrepreneurs	1	Fall	65	46	Sessional 5 - FIN, Unknown	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FW3 C02	Finance for Entrepreneurs	1	Fall	32.5	19	Sessional 5 - FIN, Unknown	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4FX3 C01	Selected Topics	1	Fall	32.5	23	Sessional 12 - FIN, Unknown	LSGPIO

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### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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### **OR For additional postings as per 13.03(b):**

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
F725 C01	Personal Financial Management	1	Fall	32.5	30	Sessional 1 - FIN, Unknown	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
F743 C01	Big Data in Finance	1	Fall	32.5	35	Mahmood, Adeel	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH2BB3 C01	Introduction to Finance	1	Fall	65	50	Sessional 1 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>-A in 2FA3 or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH3AC3 C01	Corporate Finance	1	Fall	65	49	Sessional 1 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>-A in 3FA3 or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN600 C01	Financial Accounting and Reporting	1	Fall	48.7 5	38	Sessional 10 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN600 C02	Financial Accounting and Reporting	1	Fall	48.75	38	Sessional 10 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN605 C02	Financial Instruments and Their Markets	1	Fall	97.5	38	Chamberlain, Trevor	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

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Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN706 C01	Computational Finance	1	Fall	97.5	38	Sessional 1 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

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Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN706 C02	Computational Finance	1	Fall	97.5	38	Sessional 1 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN708 C01	Fixed Income Securities	1	Fall	48.7 5	38	Miu, Peter	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term* *	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFIN708 C02	Fixed Income Securities	1	Fall	48.75	38	Miu, Peter	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFINF711 C01	Mergers and Acquisitions	1	Fall	48.75	38	Sarkar, Sudipto	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFINF 711 C02	Mergers and Acquisitions	1	Fall	48.75	38	Sarkar, Sudipto	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFINF 712 C01	Risk Management	1	Fall	48.75	38	Sessional 5 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
MFINF 712 C02	Risk Management	1	Fall	48.75	38	Sessional 5 - FIN, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
V700 C01	Strategic Business Analysis and Valuation	1	Fall	32.5	25	Sessional 13 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: FIN**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
V704 C01	Advanced Strategic Business Valuation	1	Fall	32.5	15	Sessional 1 - FIN, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this class or equivalent, PhD student in Finance Program preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

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**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
C736 C01	<a href="#">Quality Management In Health Services</a>	1	Fall	32.5	20	Jenna Evans	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	Basic understanding of structure and operations of healthcare system, and familiar with current issues in healthcare delivery - demonstrated through completion of relevant prior coursework with at least an A- and/or work experience. Excellent written communication skills required to effectively grade student papers. Masters-level graduate or PhD student preferred. Previous teaching or grading experience desirable

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
HM700 C04	Health Systems and Policy	1	Fall	65	15	Glen Randall	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in C711 or equivalent education and experience</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HPM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
HM707 C01-4	Health Polic Course	1	Fall	130	45	Trevor Chamberlain	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in C711 or equivalent education and experience</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
1BA3 C01	Organizational Behaviour	1 1	Fall	130 32.5	130	Mcateer, Teal	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA, or 4<sup>th</sup> year BComm</b>
<b>Other Information***:</b>	<b>1 position at 32.5 hours will be an Administrative role.</b>

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
1BA3 C02	Organizational Behaviour	1	Fall	130	129	Mcateer, Teal	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA, or 4<sup>th</sup> year BComm</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3S03 C05	Management Skills Development	1	Fall	65	43	Sessional 2 - HRM, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3S03 C07	Management Skills Development	1	Fall	65	44	Sessional 2 - HRM, Unknown	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3S03 C08	Management Skills Development	1	Fall	65	43	Sessional 2 - HRM, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3S03 C09	Management Skills Development	1	Fall	65	46	Sessional 2 - HRM, Unknown	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade of A- in H600, MOBHR PhD, previous experience as a TA for 3SO3, attendance at meetings at DSB and RJC is mandatory,</b>
<b>Other Information***:</b>	

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#### **For guarantee postings as per 13.02(g)(i):**

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#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4BP3 C01	Principles of Leadership	1	Fall	32.5	35	Medcof, John	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD Student in MOBHR field, or MBA preferred.</b>
<b>Other Information***:</b>	

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Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
B712 C01	Managerial Negotiations	1	Fall	32.5	30	Yousoufpoufard , Haniyeh	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
B712 C02	Managerial Negotiations	1	Fall	32.5	30	Yousofpourfa rd, Haniyeh	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
B716 C01	Strategic Organizational Change	1	Fall	32.5	25	Klein, Eva	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
B730 C01	Strategic Management of Technology	1	Fall	32.5	25	Medcof, John	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
BL600 C01	Leadership Fundamentals	1	Fall	16.2 5	30	Yousoufpourfa rd, Haniyeh	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
BL600 C01	Leadership Fundamentals	1	Fall	16.2 5	30	Klein, Eva	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
I605 C01-04	Managing Organizations	1	Fall	130	45x4	Yousoufpourfa rd, Haniyeh	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: HRM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH1BA3 C01	Behavioural Foundations in Business	1	Fall	65	53	Mcateer, Teal	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>PhD student enrolled in MOBHR field, or MBA, or 4<sup>th</sup> year B.Comm. Or undergraduate Humanities degree with Business experience</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
K723 C01	Data Mining and Business Intelligence	1	Fall	48.7 5	20	Sessional 2 - IS, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>basic understanding and concepts on the management of information systems in organizations</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: IS**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
K725 C01	BUSINESS PROCESS MANAGEMENT	1	Fall	65	25	Sessional 3 - IS, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	knowledge of SAP, R/3, and ARIS software
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MB3 C01	CONSUMER MOTIVATION	1	Fall	65	45	Hupfer, Maureen	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MB3 C02	CONSUMER MOTIVATION	1	Fall	65	45	Hupfer, Maureen	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MB3 C03	CONSUMER MOTIVATION	1	Fall	65	45	Hupfer, Maureen	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MB3 C04	CONSUMER MOTIVATION	1	Fall	65	45	Hupfer, Maureen	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C04	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	McClelland, Pierre	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C05	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	McClelland, Pierre	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C09	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	45	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C10	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	44	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C11	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C12	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C13	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	Sessional 1 - MKTG, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
3MC3 C14	APPLIED MARKETING MANAGEMENT	1	Fall	97.5	43	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4MG3 C01	STRATEGIC PHILANTHROPY AND LEADERSHIP	1	Fall	32.5	30	Fergusson, Lynn	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Organized, detail oriented, web &amp; tech, leadership experience, strong written &amp; spoken communication skills, good research skills.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4MI3 C01	Marketing Analytics	1	Fall	32.5	28	Allender, William	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

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#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M721 C01	Business Marketing	1	Fall	32.5	25	Sessional 1 - MKTG, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M724 C01	INNOVATION AND NEW PRODUCTS	1	Fall	97.5	25	Sessional 1 - MKTG, Unknown	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M732 C01	Consumer Behaviour	1	Fall	32.5	30	Sessional 1 - MKTG, Unknown	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M734 C01	STRATEGIC MARKETING ANALYSIS	1	Fall	16.2 5	25	Svendsen, Michael	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M734 C01	STRATEGIC MARKETING ANALYSIS	1	Fall	16.2 5	25	Biggin, Taylor	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

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#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

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Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: MKTG**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
M740 C01	CORPORATE REPUTATION AND BRAND MANAGEMENT	1	Fall	32.5	30	Sessional 1 - MKTG, Unknown	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>: Minimum A- in this class, or equivalent. PhD in Marketing preferred.</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits**    **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
2QA3 C03	APPLIED STATISTICS FOR BUSINESS	1	Fall	65	96	Bakhtiari, Behrouz	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: OM**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH2AD3 C01	Statistical Data Analysis	1	Fall	65	53	Bakhtiari, Behrouz	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A- in this course, PhD students are preferred</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
1B03 C01	BUSINESS ENVIRONMENT AND ORGANIZATION	1	Fall	97.5	73	Cossa, Rita	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	The successful candidate must have a minimum B+ in COMM 1EO3 and a minimum A- in COMM 3MC3; and must be available to attend lectures on Tuesdays from 9:30 - 10:20 a.m. and Thursdays from 9:30 - 11:20 a.m. in CNH B107.
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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Preferences must be submitted by

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C01	BUSINESS POLICY	1	Fall	97.5	43	Cossa, Rita	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C02	BUSINESS POLICY	1	Fall	65	34	Cossa, Rita	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C03	BUSINESS POLICY	1	Fall	97.5	43	Cossa, Rita	LSGPIO

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#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

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### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C04	BUSINESS POLICY	1	Fall	97.5	43	Cossa, Rita	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C05	BUSINESS POLICY	1	Fall	97.5	43	Vilks, Peter	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C06	BUSINESS POLICY	1	Fall	97.5	44	Vilks, Peter	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C07	BUSINESS POLICY	1	Fall	97.5	43	Vilks, Peter	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C08	BUSINESS POLICY	1	Fall	97.5	43	Vilks, Peter	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C09	BUSINESS POLICY	1	Fall	97.5	43	Stockton, Linda	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4PA3 C10	BUSINESS POLICY	1	Fall	97.5	43	Stockton, Linda	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>preference to previous TA's and graduates of 4PA3. Must be able to attend lectures.</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C01	INTERNATIONAL BUSINESS	1	Fall	97.5	44	Chow, Candice	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C02	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Chow, Candice	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

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**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C03	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Chow, Candice	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C04	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Chow, Candice	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C05	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Fung, Timothy	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C06	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Fung, Timothy	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C07	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Fung, Timothy	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SA3 C08	INTERNATIONAL BUSINESS	1	Fall	97.5	43	Fung, Timothy	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SD3 C01	COMMERICAL LAW	1	Fall	65	50	Stillman, Paul	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade A in 4SD3 or P722 or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SD3 C02	COMMERICAL LAW	1	Fall	65	41	Stillman, Paul	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade A in 4SD3 or P722 or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SD3 C03	COMMERICAL LAW	1	Fall	65	50	Stillman, Paul	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum grade A in 4SD3 or P722 or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

## APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

### Teaching Assistant Job Posting

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SE3 C01	ENTREPRENEURSHIP	1	Fall	32.5	37	Ryder, Marvin	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

#### **Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Completion of 4EL3</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

#### **For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

#### **OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SG3 C01	Corporation And Society	1	Fall	65	45	Mcknight, Brent	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Preference to PhD student; interest in social or environmental issues</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SH3 C01	CASE ANALYSIS & PRESENTATION SKILLS	1	Fall	65	25	Neville, Francois	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Must have previously completed 4SH3 with a grade of at least A- or demonstrate equivalent skills required to evaluate case analysis and presentation skills (i.e., previously participated in student case competitions such as JDCC).</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
4SM3 C01	Sports Management	1	Fall	65	45	Nichol, Colleen	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Completion of 4EL3, or equivalent</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
BL610 C01	Management Fundamentals	1	Fall	65	60	Dhebar, Sanjay	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Must have an A- in P700 or equivalent</b>
<b>Other Information***:</b>	

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**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

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**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
I605 C01-4	Managing Organizations	1	Fall	130	45x4	Dhebar, Sanjay	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Must have A- in P700 or equivalent</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
IBH3BB3 C01	Strategic Philanthropy and Leadership	1	Fall	65	53	Mcknight, Brent	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Must have A- in 4PA3 or equivalent experience</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*



**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
P700 C01	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Fall	65	30	Constantinou, Peter	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
P700 C02	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Fall	65	30	Constantinou, Peter	LSGPIO

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\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans</b>
<b>Other Information***:</b>	

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*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

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**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
P720 C02	STRATEGIC MANAGEMENT	1	Fall	130	40	Mcknight, Brent	LSGPIO

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**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
<b>S</b>	Student Consultation (Emails, Office Hours)	<b>I</b>	Invigilation
<b>G</b>	Grading (Marking, Entering Marks)	<b>O</b>	Other duties as assigned:

**Lecture/Laboratory/Tutorial Locations, Times and Days (if available):** Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A in P720</b>
<b>Other Information***:</b>	

\*\*\* Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

**For guarantee postings as per 13.02(g)(i):**

Written preferences may be submitted to:

Applications submitted to: <https://dsbta.business.mcmaster.ca/Application/>

**OR For additional postings as per 13.03(b):**

Preferences must be submitted by

Application deadline: 4:30pm on August 23, 2019

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

**Please note:** those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

*Last updated: February 2017*

**APPENDIX A – TEACHING ASSISTANT JOB POSTING**

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

**Teaching Assistant Job Posting**

**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
P720 C03	STRATEGIC MANAGEMENT	1	Fall	130	40	Mcknight, Brent	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

**Anticipated Duties:**

<b>L</b>	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	<b>P</b>	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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<b>Skills, Qualifications, Abilities and Experience – Required &amp; Preferred:</b>	<b>Minimum A in P720</b>
<b>Other Information***:</b>	

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**Department/School/Unit: STRAT**

**Bargaining Unit: CUPE 3906 Unit #1**

**Wage Rate** (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only): **No limits** **Date of Posting: August 15, 2019**

Course #*	Course Title	# of TAs required	Term **	# of Hours	Projected Enrolment (if available)	Supervisor	Anticipated Duties (see below)
P722 C01	LEGAL ASPECTS OF BUSINESS	1	Fall	32.5	25	Stillman, Paul	LSGPIO

\* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

\*\* As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

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*Last updated: February 2017*