

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 9, 2024

Course #*	Course Title	# of TAs required	Term**	Estimated # of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
2IN0, C01, C02	Career Development	2 -3	Spr/Sum 2024	50	60	Danielle Little	Various Days & Times	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: TAs must be a senior year BCom student. Knowledge of career development toolkit and on-campus recruitment are assets. They will have strong leadership and communications skills and should be active community/ team builders.	Skills: Prior experience in coaching/mentoring is desirable, but training will be provided Abilities: Ability to interact with students from diverse backgrounds. Self-awareness, self-development, interpersonal skills Teamwork experience is highly desirable
Other Information***: This course is offered twice in the Spring/Summer term over a 5-week period. Classes are highly interactive and TAs are required to be present during class hours to facilitate engagement activities.	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
F650, C02	Firms and Markets	1 - 2	Spring/Summer 2024	97.5	52	Huggins, William	Mon, Thurs, 11:30-13:30	LGSP0I

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Anticipated Duties:

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student in Finance Program preferred
Other Information***:	

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Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

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C650, C02	Introduction to Health Management	1	Spring/Summer 2024	32.5	25	Barr, Neil	TBA	LGSP0I

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in C711 or equivalent education and experience
Other Information***:	

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
C650, C01	Introduction to Health Management	1 - 2	Spring/Summer 2024	32.5	25	Barr, Neil	Tues, 17:30-20:30	LGSP01

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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

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Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
HM706, C01	Strategic Health Management Foundation	1 - 2	Spring/Summer 2024	65	17	Neil Barr/Amy Sommer	TBA	LGSP01

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HM706, C02	Strategic Health Management Foundation	1 - 2	Spring/Summer 2024	65	17	Neil Barr/Amy Sommer	TBA	LGSP01

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HM706, C03	Strategic Health Management Foundation	1 - 2	Spring/Summer 2024	65	18	Neil Barr/Amy Sommer	TBA	LGSP01

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HM706, C04	Strategic Health Management Foundation	1 - 2	Spring/Summer 2024	65	11	Neil Barr/Amy Sommer	TBA	LGSP01

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BL603, C01	Competing Through Digital Transformation & Analytics	1	Spring/Summer 2024	32.5	59	Shamy Elshamy	Hybrid,	LGSP0I

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EHEALTH 746, C01	Healthcare Analytics	1-2	Spring/Summer 2024	65	30	Roham, Mehrdad	TBA,	LGSP0I

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	basic understanding and concepts on the management of information systems in organizations
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
M732, C01	Consumer Behaviour	1	Spring/Summer 2024	32.5	20	Ramadorai, Vijay kumar	TBA	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	: Minimum A- in this class, or equivalent. PhD in Marketing preferred.
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL714, C01	Innovation and New Products	1	Spring/Summer 2024	48.75	25	Sessional - TBD	TBA	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
M650, C01	Strategic Marketing Management	1 - 2	Spring/Summer 2024	65	46	Sud, Bharat	TBA	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	: Minimum A- in this class, or equivalent. PhD in Marketing preferred.
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
M650, C02	Strategic Marketing Management	1 - 2	Spring/Summer 2024	65	44	Sud, Bharat	TBA	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	: Minimum A- in this class, or equivalent. PhD in Marketing preferred.
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
1BA3, C01	Organizational Behaviour	1-2	Spring/Summer 2024	65	61	Walker, Sarah-kay	Tues, Thurs, 18:30 - 21:30	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	PhD student enrolled in MOBHR field, or MBA
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
B650, C01	Managing People in Organizations	1-2	Spring/Summer 2024	65	49	Sessional 1 - HRM, Rami Alasadi	Tues, Thurs, 14:30 - 16:30	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	PhD student enrolled in MOBHR field, or MBA
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
B650, C02	Managing People in Organizations	1-2	Spring/Summer 2024	65	41	Sessional 1 - HRM, Rami Alasadi	Tues, Thurs, 8:30 - 10:30am	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	PhD student enrolled in MOBHR field, or MBA
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
B717, C01	Management Development	1	Spring/Summer 2024	32.5	26	Pollard, Blair	Wed, 19:00 - 22:00	LGSP0I

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Anticipated Duties:

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Other Information***:	

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Department/School/Unit: DeGroot School of Business

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL712, C01	Managerial Negotiations	1-2	Spring/Summer 2024	97.5	40	Yousofpourfard, Haniyeh	TBA,	LGSP01

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L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL723, C01	Strategic Integration Project	1	Spring/Summer 2024	48.75	59	Sessional 1 - HRM, Yousofpourfard, Haniyeh	TBA,	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L625, C01	Foundations 2: Review and Relaunch	1-2	Spring/Summer 2024	97.5	96	Yousofpourfard, Haniyeh	TBA,	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L626, C01	Integrating Project	1	Spring/Summer 2024	48.75	97	Yousofpourfard, Haniyeh	TBA,	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA601, C01	Advanced Accounting Topics	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA602, C01	Advanced Auditing	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA603, C01	Financial Reporting and Analysis	1 - 3	Spring/Summer 2024	130	60	Bentzen-bilkvist, Eric	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA701, C01	Corporate Controllership	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA702, C01	Strategic Management Accounting	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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Department/School/Unit: DeGroote School of Business

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA703, C01	Advanced Cdn. Tax Topics	1 - 2	Spring/Summer 2024	65	60	Bentzen-bilkvist, Eric	Various Days & Times	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA704, C01	Accounting Competency Integration	1 - 2	Spring/Summer 2024	65	60	Sessional	Various Days & Times	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
O650, C01	Operations Management	1	Spring/Summer 2024	32.5	23	Sessional 4 - OM, Ahmed Zayan	Tues, Thurs, 11:30-13:30	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, PhD students are preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

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Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
O650, C02	Operations Management	1	Spring/Summer 2024	32.5	28	Raman, Chandra	Tues, Thurs, 14:30 - 16:30	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, PhD students are preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
3AB3, C01	INTERMEDIATE FINANCIAL ACCOUNTING I	1	Spring/Summer 2024	32.5	39	Zhang, Zhe (Joyce)/Sun, Chenwei	Tu, Th, 19:00 - 22:00	LGSP01

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
A650, C02	Accounting for Decision Making	1	Spring/Summer 2024	32.5	32	Hu, Yaqin	Mo, We, 14:30 - 16:30	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
A650, C03	Accounting for Decision Making	1	Spring/Summer 2024	32.5	17	Hu, Yaqin	Mo, We, 08:30 - 10:30	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL710, C01	Accounting for Decision Makers	1	Spring/Summer 2024	48.75	27	Juma, Aadil	Hybrid	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL753, C01	Program Synthesis and Future Planning	1	Spring/Summer 2024	24.37	59	Chow, Candice	Various	LGSP01

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Department/School/Unit: DeGroote School of Business

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SD3, C01	COMMERICAL LAW	1	Spring/Summer 2024	32.5	37	Ketsetzis, Konstantine	Tues, Thurs, 18:30-21:30	LGSP0I

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Anticipated Duties:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum grade A in 4SD3 or P722 or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
P700, C01	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Spring/Summer 2024	32.5	35	Sessional 4	Mon, 19:00-22:00	LGSP01

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans
Other Information***:	

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Date of Posting: April 8, 2024

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P700, C01	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Spring/Summer 2024	32.5	35	Sessional	Mon, 19:00-22:00	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L626, C01	Integrating Project	1	Spring/Summer 2024	48.75	97	Dhebar, Sanjay	TBA	LGSP01

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SA3, C01	INTERNATIONAL BUSINESS	1 - 3	Spring/Summer 2024	97.5	45	Fung, Timothy	Tues, Thurs, 11:30-14:20	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: April 19, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SA3, C02	INTERNATIONAL BUSINESS	1	Spring/Summer 2024	32.5	20	Timothy Fung	Tues, Thurs 14:30 – 17:20	LGSPOI

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL601, C01	Managing Financial Resources	1-2	Spring/Summer 2024	97.5	59	Nainar, Khalid	Hybrid	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student in Finance Program preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
3AC3, C01	INTERMEDIATE FINANCIAL ACCOUNTING II	Spring/Summer 2024	Spring/Summer 2024	32.5	20	Kwok, Yvonne	Tues/Thurs	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student in Finance Program preferred
Other Information***:	

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