

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: May 2, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
3MB3, C01	Consumer Behaviour	1-2	Spring 2024	65	40	Vijay Kumar Ramadorai	Mon/Wed 6:30 -9:30pm	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class, or equivalent. PhD in Marketing preferred.
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 6, 2024

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: May 7, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
1DA3, C01	Business Data Analytics - (3)	1	Spring/Summer 2024	32.5	39	Bakhtiari, Behrouz	TuTh 7:00PM-10:00PM	LGSP01

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm

on Application deadline: May 14, 2024

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
1AA3, C01	INTRODUCTORY FINANCIAL ACCOUNTING	1	Spring/Summer 2024	32.5	87	Juma, Aadil	Tu, Th, 19:00 - 22:00	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to
Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on
Application deadline: April 19, 2024

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
2AB3, C01	MANAGERIAL ACCOUNTING I	1	Spring/Summer 2024	32.5	93	Hu, Yaqin	Mo, We, 18.30 - 21.30	LGSPOI

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to
Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on
Application deadline: April 19, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 9, 2024

Course #*	Course Title	# of TAs required	Term**	Estimated # of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
2IN0, C01, C02	Career Development	2 -3	Spr/Sum 2024	50	60	Danielle Little	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred: TAs must be a senior year BCom student. Knowledge of career development toolkit and on-campus recruitment are assets. They will have strong leadership and communications skills and should be active community/ team builders.	Skills: Prior experience in coaching/mentoring is desirable, but training will be provided Abilities: Ability to interact with students from diverse backgrounds. Self-awareness, self-development, interpersonal skills Teamwork experience is highly desirable
Other Information***: This course is offered twice in the Spring/Summer term over a 5-week period. Classes are highly interactive and TAs are required to be present during class hours to facilitate engagement activities.	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
F650, C02	Firms and Markets	1 - 2	Spring/Summer 2024	97.5	52	Huggins, William	Mon, Thurs, 11:30-13:30	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student in Finance Program preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
M732, C01	Consumer Behaviour	1	Spring/Summer 2024	32.5	20	Ramadorai, Vijay kumar	TBA	LGSPOI

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	: Minimum A- in this class, or equivalent. PhD in Marketing preferred.
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Application deadline: May 3, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL714, C01	Innovation and New Products	1	Spring/Summer 2024	48.75	25	Sessional - TBD	TBA	LGSPOI

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Application deadline: May 3, 2024

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Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
1BA3, C01	Organizational Behaviour	1-2	Spring/Summer 2024	65	61	Walker, Sarah-kay	Tues, Thurs, 18:30 - 21:30	LGSP0I

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	PhD student enrolled in MOBHR field, or MBA
Other Information***:	

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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL712, C01	Managerial Negotiations	1-2	Spring/Summer 2024	97.5	40	Yousofpourfard, Haniyeh	TBA,	LGSP0I

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL723, C01	Strategic Integration Project	1	Spring/Summer 2024	48.75	59	Sessional 1 - HRM, Yousofpourfard, Haniyeh	TBA,	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L625, C01	Foundations 2: Review and Relaunch	1-2	Spring/Summer 2024	97.5	96	Yousofpourfard, Haniyeh	TBA,	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L626, C01	Integrating Project	1	Spring/Summer 2024	48.75	97	Yousofpourfard, Haniyeh	TBA,	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA601, C01	Advanced Accounting Topics	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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Application deadline: May 3, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA603, C01	Financial Reporting and Analysis	1 - 3	Spring/Summer 2024	130	60	Bentzen-bilkvist, Eric	Various Days & Times	LGSP0I

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA701, C01	Corporate Controllership	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Practicing CPA, or Minimum A- in this Class
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA702, C01	Strategic Management Accounting	1 - 3	Spring/Summer 2024	130	60	Sessional	Various Days & Times	LGSP0I

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
DPA703, C01	Advanced Cdn. Tax Topics	1 - 2	Spring/Summer 2024	65	60	Bentzen-bilkvist, Eric	Various Days & Times	LGSP0I

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Date of Posting: April 8, 2024

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DPA704, C01	Accounting Competency Integration	1 - 2	Spring/Summer 2024	65	60	Sessional	Various Days & Times	LGSP01

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
O650, C01	Operations Management	1	Spring/Summer 2024	32.5	23	Sessional 4 - OM, Ahmed Zayan	Tues, Thurs, 11:30-13:30	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, PhD students are preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

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APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
O650, C02	Operations Management	1	Spring/Summer 2024	32.5	28	Raman, Chandra	Tues, Thurs, 14:30 - 16:30	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, PhD students are preferred
Other Information***:	

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL710, C01	Accounting for Decision Makers	1	Spring/Summer 2024	48.75	27	Juma, Aadil	Hybrid	LGSP01

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Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL753, C01	Program Synthesis and Future Planning	1	Spring/Summer 2024	24.37	59	Chow, Candice	Various	LGSP01

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Anticipated Duties:

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SD3, C01	COMMERICAL LAW	1	Spring/Summer 2024	32.5	37	Ketsetzis, Konstantine	Tues, Thurs, 18:30-21:30	LGSP01

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** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum grade A in 4SD3 or P722 or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
P700, C01	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Spring/Summer 2024	32.5	35	Sessional 4	Mon, 19:00-22:00	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

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Preferences must be submitted by 4:30pm on

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Teaching Assistant Job Posting

Department/School/Unit: DeGroote School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
P700, C01	BUSINESS, GOVERNMENT AND THE GLOBAL ENVIRONMENT	1	Spring/Summer 2024	32.5	35	Sessional	Mon, 19:00-22:00	LGSP0I

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Anticipated Duties:

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S	Student Consultation (Emails, Office Hours)	I	Invigilation
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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans
Other Information***:	

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Department/School/Unit: DeGroote School of Business

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
L626, C01	Integrating Project	1	Spring/Summer 2024	48.75	97	Dhebar, Sanjay	TBA	LGSP0I

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Anticipated Duties:

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

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Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SA3, C01	INTERNATIONAL BUSINESS	1 - 3	Spring/Summer 2024	97.5	45	Fung, Timothy	Tues, Thurs, 11:30-14:20	LGSP0I

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Skills, Qualifications, Abilities and Experience – Required & Preferred:	Strong sense of responsibility; able to attend all classes; good knowledge about management and global economy
Other Information***:	

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Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
4SA3, C02	INTERNATIONAL BUSINESS	1	Spring/Summer 2024	32.5	20	Timothy Fung	Tues, Thurs 14:30 – 17:20	LGSP0I

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Other Information***:	

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Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

All qualified candidates are encouraged to apply. However, those legally able to work in Canada and at McMaster University will be given priority. McMaster is strongly committed to employment equity within its community, and to recruiting a diverse faculty and staff. Accordingly, the University especially encourages applications from women, members of visible minorities, Aboriginal persons, members of sexual minorities, and persons with disabilities.

Please note: those who have not, at the time of application, been assigned 260 hours of Teaching Assistantship(s) will be given priority consideration. Those who have already been assigned 260 hours of Teaching Assistantship(s) at the time of application may nevertheless apply. Once the preference noted above has been taken into account, applicants who have already been assigned 260 hours of Teaching Assistantship(s) may be offered the position.

APPENDIX A – TEACHING ASSISTANT JOB POSTING

The parties agree that this Appendix sets out the fields of information to be included in the “Teaching Assistant Job Posting” Form.

Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 8, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL601, C01	Managing Financial Resources	1-2	Spring/Summer 2024	97.5	59	Nainar, Khalid	Hybrid	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.romcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this class or equivalent, PhD student in Finance Program preferred
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 23, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
BL720, C01	Strategic Management	1 - 2	Spring/Summer 2024	50	65	Dhebar, Sanjay	Hybrid	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A- in this course, or equivalent
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

OR For additional postings as per 13.03(b):

Preferences must be submitted by 4:30pm on

Application deadline: May 3, 2024

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Teaching Assistant Job Posting

Department/School/Unit: DeGroot School of Business

Bargaining Unit: CUPE 3906 Unit #1

Wage Rate (include any limitations – i.e. TAs with guarantees only, Class ‘B’ only):

Date of Posting: April 23, 2024

Course #*	Course Title	# of TAs required	Term**	Estimate d# of Hours	Projected Enrolment (if available)	Supervisor	Class Date & Time (Subject to change)	Anticipated Duties (see below)
P720, C01	Strategic Management	1	Spring/Summer 2024	35	32.5	Dhebar, Sanjay	Tues, 19:00 - 22:00	LGSP0I

* Not all courses will be assigned teaching assistants as such decisions are subject to budgetary and enrolment considerations. Required courses with tutorial sections receive priority consideration.

** As defined by the applicable Undergraduate or Graduate calendar found at <http://academiccalendars.mcmaster.ca/index.php>.

Anticipated Duties:

L	Leading Tutorials/Overseeing Laboratories/Field Trip Supervision	P	Preparation (Reading, Attending Lectures, Meeting with Instructor)
S	Student Consultation (Emails, Office Hours)	I	Invigilation
G	Grading (Marking, Entering Marks)	O	Other duties as assigned:

Lecture/Laboratory/Tutorial Locations, Times and Days (if available): Please review the Undergraduate Course Timetable prior to applying/indicating your preferences, as TAs may be required to attend some classes. The timetable can be found at <http://registrar.mcmaster.ca/enrol/class-search/>. **Please note:** “C” indicates core section, “L” indicates laboratory section, “T” indicates tutorial section, “D” indicates day, and “E” indicates evening.

Skills, Qualifications, Abilities and Experience – Required & Preferred:	Minimum A in P700, knowledge of government plans, briefing notes, and stakeholder engagement plans
Other Information***:	

*** Departmental preferences such as special experience or competence required (e.g. registered in same program/Department, specific courses completed, grades in those courses), full-time or part-time student status, or restriction to applicants not holding an undergraduate degree.

For guarantee postings as per 13.02(g)(i):

Written preferences may be submit to

Applications submitted to: <https://dsbta.business.mcmaster.ca/>

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